

WALSALL MADRASAH APPLICATION FORM

Please write clearly using CAPITAL LETTERS only.

STUDENT DETAILS

First Name

Surname

DOB

Address:

Town

Post Code

PARENT/GUARDIAN DETAILS

First Name

Surname

DOB

Address (if different):

Town

Post Code

Home
Contact

Mobile Contact

MADRASAH HISTORY

Last madrasa
attended

Number of time Qur'an completed (Nazirah Class)

Kitab(s) Studied

Please state your level of Tajweed (Please circle as appropriate)

Good

Average

Not so
good

MEDICAL DETAILS

Please state any medical conditions and allergies as well as any other relevant information.

OTHER

Please provide any other relevant information that we may need to support the learning of your child(ren).

MADRASSAH RULES & REGULATIONS

Fees & Hours.

1. Madrasa 1st shift is 4.30pm to 5.30pm.
2. Madrasa 2nd shift is 5.30pm to 6.30pm.
3. Madrasa 3rd shift is from 6.30pm to 7.30pm.
4. Doors will open at 4.25pm. Children should be collected on time at the end of their Madrasah period.
5. If you have more than one child, the Madrasah will attempt to have them in the same shift (to ease of travel concerns); depending on availability.
6. Fees will be payable in full at the beginning of each month (within the 1st to the 5th of each month).
7. Fees are currently set at £25 per month per child. Late payment (later than 5 days after the 1st of the month) will incur a £5 administration fee.
8. Fees payable by cash or bank transfer. Bank details will be provided.

Holidays.

1. Pupils who wish to go on holiday must bring in a written letter with exact dates and duration. During the duration of the holiday, the child(s) fees will still be due; as we have to reserve the child/s place until they arrive back.
2. Annual holidays will be set in line with Christmas period and Summer holidays including half and end of term school holidays. Further details will be provided closer to the time.
3. No fees payable for summer holiday period (August).

Madrasah Etiquettes.

1. Student and Parents will respect the Madrasah, the teachers and all other students.
2. Students will follow instructions by the teacher and be respectful at all times.
3. Mobile phones are strictly forbidden unless consent is given by the Madrasah; whereby parents explain the necessity behind allowing the child to keep mobile. We will not be responsible if the mobile is lost or damaged.
4. Girls are required to *wear Jabbah and scarf during Madrassah time. No jewellery is allowed.* Boys should be appropriately dressed e.g. Islamic clothing such as a male Jabbah or shalwar kameez are preferred and an Islamic Hat is obligatory.
5. Students will be expected to respect the times of the Madrasah, and to attend on time and leave only when the Madrasah time finishes.
6. A child wishing to leave the Madrasah before the time has expired must bring a letter from their parent(s)/guardian(s).
7. If the child is unable to attend Madrasah due to illness or family bereavements etc please call or message on 07949 493977 minimum of an hour before madrasah period starts.
8. Parents/Guardians must see that their child completes set lessons/revision at least 20 minutes each day at home.
9. Parent(s)/Guardian(s) must ensure that their child is prepared for Madrasah every day.

Declaration

I declare that the information I have given on this form is true and accurate to the best of my knowledge. I accept and agree to abide by the rule and regulations of the Madrasah.

Signature of Parent/Guardian

Date

OFFICE COPY

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